

VATUSA COMPETENCY REVIEW AND CERTIFICATION

Student Name: [Click or tap here to enter text.](#)

CID: [Click or tap here to enter text.](#)

Operation Position: [Click or tap here to enter text.](#)

Facility: ZSE

Date: [Click or tap to enter a date.](#)

A. Theory

Performance Indicator	Result
1. Demonstrates knowledge of the radar controller with respect to the TRACON airspace	
Explains IFR/VFR, IFR/IFR, and VFR/VFR separation minima in class B, C, and D airspace	Choose an item.
States what the one-in/one-out rule is and where it is applicable	Choose an item.
Defines what an MVA, MIA and MSA is	Choose an item.
2. Explains the various symbology on departure, arrival, and approach chart/plates	
Identifies crossing restrictions	Choose an item.
Identifies and defines IAF, MAP, and FAF	Choose an item.
Explains the difference between precision and non-precision approaches	Choose an item.
Identifies holding fix and alternate holding fix on one instrument approach plate	Choose an item.

B. Practical

Performance Indicator	Result
1. Clears pop-up IFR aircraft without error	Choose an item.
2. Establishes radar contact with aircraft using proper phraseology and technique (including vectoring at or above MVA)	Choose an item.
3. Aircraft are separated and sequenced without loss of separation or airspace violations*	Choose an item.
4. Positive control is maintained	Choose an item.
5. Aircraft are given weather, altimeter and approach to expect as necessary	Choose an item.
6. Traffic call-outs and traffic alerts are given using prescribed phraseology (including proper application of visual separation)	Choose an item.

7. Approach clearances are given using proper phraseology	Choose an item.
ILS approach	Choose an item.
RNAV approach	Choose an item.
Visual approach (charted visual#)	Choose an item.
8. Departures are vectored onto departure routing as necessary	Choose an item.
9. One-in/one-out rule is not violated	Choose an item.
10. Holding clearances are issued with proper phraseology	Choose an item.
11. Holding clearances are cancelled with proper phraseology	Choose an item.
12. Airspace is effectively utilized and managed	Choose an item.

C. Coordination

Performance Indicator	Result
1. Ensures relief briefing was understood	Choose an item.
2. Conducts relief briefing at end of exam properly	Choose an item.
3. Utilizes APREQ and point-outs properly	Choose an item.
4. Properly transfers control of aircraft when required	Choose an item.

D. Professional Development

Performance Indicator	Result
1. Communications are done in a professional manner	Choose an item.
2. Only gives communications when necessary^	Choose an item.
3. Effective working speed is maintained^	Choose an item.
4. Manages frequency^	Choose an item.

Notes

Click or tap here to enter text.

Result

Instructor Name: Click or tap here to enter text.

Instructor CID: Click or tap here to enter text.

OTS Result: Choose an item.

THIS FORM MUST BE FILED IN ACCORDANCE WITH GUIDELINES FROM YOUR TRAINING ADMINISTRATOR.

Notes to Instructors

Not Observed

Any item marked as “Not Observed” must be explicitly tested in an oral portion of the OTS if it is in Category A or C. No item in Category B may be marked as “Not Observed”, and items in Category D may be observed generally to meet a “Satisfactory” level.

Commendable

Meeting the commendable standard for the DID(s) associated with this area this may be marked as such. Should a DID list NONE as the commendable, an instructor may award a commendable level of performance as they see fit.

Satisfactory

Meeting the standard required by the DID(s) associated with that area

Needs Improvement

Meeting the standard in spirit but lacking in an adequate level of execution or depth. Continued performance at this level must not lead to a certification. An area where a student/developmental needs improvement may be marked as “SATISFACTORY” and a note made in the note box detailing where and how the student/developmental’s performance just missed the standard. Any results with a Needs Improvement (NI) must be discussed with the student and rectified before continuing on to their next level of training. Only one area may be marked as NEEDS IMPROVEMENT, any other area marked as such must result in no certification.

Unsatisfactory

Fails to meet the standard associated with the DID(s) that test this area. Any area with an Unsatisfactory necessitate the student/developmental failing the OTS. Reasons for failure must be noted and discussed with the student/developmental.

Other

Mark CERTIFICATION is the student/developmental has had all marks of at least SATISFACTORY. Mark CONTINUATION OF OJT if the student/developmental has at least one UNSATISFACTORY mark.

* Student/developmental may commit at most one loss of separation or airspace violation to earn a SATISFACTORY. Instructors are cautioned to not charge an UNSATISFACTORY rating under this category if the error was due to a mistake made by the Instructor. If there were ample opportunity for the student/developmental to fix the problem, a NEEDS IMPROVEMENT may be awarded and the student still passed. Details of what occurred must be noted in Notes area.

¥ Positive control is demonstrated by ensuring that any climb, descents, vectors, clearance or other control instructions do not place the separation of aircraft in doubt.

Charted visual approach if the facility has one, this may be demonstrated via a simple question of how this clearance would work

^ define a non-critical area where compliance is recommended but not required

*** Save this form as CID-S3OTS# (where # is the OTS attempt) ***